**School Board Meeting Minutes**

**Griswold Community Schools**

**Monday, September 18, 2023**

The Griswold Community School District Board of Education met for their regular meeting on Monday, September 18, 2023 in the Conference Room. Board President Ryan Askeland called the regular meeting to order at 5:30 p.m. Board members present were: Ryan Askeland, Aaron Houser, Don Smith, and Rob Peterson. Absent: Scott Hansen, Erika Kirchhoff, and Scott Peterson. Also present were Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Brady, Board Secretary Hannah Bierbaum, Business Manager Dan Rold, and Teacher Peggy Hansen.

* **Reading of Mission Statement:** Board Member R. Peterson read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and*

*caring environment.”*

* **Approval of Agenda:** Motion by Houser to approve the agenda as presented. Seconded by R. Peterson, motion carried all ayes.
* **Superintendent’s Report:** Henrichs submitted a written report.
  + **Thank You Cards** – none received.
  + **The Month in Review – Administration** – Horton submitted a written report. Brady highlighted her written report and commended Mr. Everett on starting a student led math mentor program. She also thanked the custodial crewfor their hard work to improve the building’s appearance over the last few months. Nicklaus submitted a written report. Askeland spoke on behalf of the Griswold Sports Boosters and discussed their plans to donate money towards baseball and softball scoreboards.

Kirchhoff joined at 5:43 p.m.

* + **Board Learning Opportunities** – The Board recognized teacher Peggy Hansen for her dedication to education and representing the District well by being named the Iowa Masonic Teacher of the Year. Board discussed September recipient. Henrichs also introduced Delilah Kinser as the student school board representative even though she was absent. Smith thanked everyone involved in making the Iowa Masonic Lodge Cornerstone ceremony a success.
* **Consent Agenda:** Motion by R. Peterson to approve the consent agenda as presented.
  + Minutes of the Regular Meeting August 21, 2023
  + Financial Statements and Monthly Bills
  + **Personnel:** 
    - ***New Hire:***Katelyn Pollard – Elementary Paraprofessional (retroactive to September 6, 2023)
    - ***Resignations:***Gina Doell – Custodian (effective September 18th, 2023) and Lexi Reiley – Wrestling Cheerleading Sponsor (effective for the 2023-24 season)
  + **Gifts, Memorials, Bequests** – $500 from the Masonic Educational Corp for Elementary donations.

Seconded by Kirchhoff, motion carried, all ayes.

**Old Business**

* **Board Policies – Second Reading** – Motion by Houser to approve the Superintendent’s recommendation to waive the second reading and approve board policies 700, 701.1, 701.2, 701.3, 701.4, 701.5, 701.5R1, Renumber 413.7 to 413.6E1, renumber duplicate policy 705.2 (Purchases on Behalf of Employees) to 705.5. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

**New Business**

* **Approval Of Official Depositories For The District** – Motion by Houser to approve the amended depository limits for 2023-2024: Rolling Hills Bank and Trust $10,000,000, Bankers Trust (ISJIT) $3,500,000, State Farm Bank $800,000, Houghton State Bank $2,000,000, Mid-States Bank $200,000. Seconded by R. Peterson, motion carried all ayes.
* **Approval Of Request For Allowable Growth And Supplemental Aid For 2022-2023 Special Education Deficit –** Henrichs reported the special education deficit for 2022-2023 was $419,831.88. By approving this request, it gives the district additional spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be determined when the budget for 2024-2025 school year is approved. Motion by Houser to approve the request for the 2022-2023 allowable growth and supplemental aid for special education deficit in the amount of $419,831.88. Seconded by Kirchhoff, motion carried all ayes.
* **Consider Approval Of 2023-24 School Improvement Advisory Committee** ­– Motion by Kirchhoff to approve the following SIAC committee members for 2023-24: Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Brady, District Technology Director Eric Baker, Teachers Lisa Butler, Tara Littler-Scholl, Christi Johnson, and Kara Victor; Students Jacob Carnes, Annalissa Hernando, Joy Smith, and Kailey Swain; Parents Jessica DeLage, Megan Harding, and Jeri Orstad. Seconded by R. Peterson, motion carried all ayes.
* **Open Enrollment Report** – Henrichs reviewed the open enrollment report that included 35 enrolled in and 106 open enrolled out of our district.
* **Board Policies – First reading** – First reading of board policies 702, 703.1, 703.2, 704.1, 704.2, 704.2R1, 704.3, 704.4.

**Adjourn:** Motion by R. Peterson to adjourn at 6:06 p.m. Seconded by Kirchhoff, motion carried all ayes.

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Hannah Bierbaum, Board Secretary Ryan Askeland, Board President

*(Next regular meeting October 16, 2023)*

*Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary’s office, 712-778-2152, Monday through Friday, 8 am – 4 pm.*

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| **GRISWOLD COMMUNITY SCHOOLS** | | | |
| **CLAIMS APPROVED** | | | |
| **OPERATING FUND** | | | |
| Vendor Name | Description | Amount |
| AMAZON CAPITAL SERVICES | Supplies | 2,375.38 |
| BOB'S MOWING | Mowing | 2,667.50 |
| CAMBLIN MECHANICAL | Repairs | 130.00 |
| CAPPEL'S | Supplies | 281.45 |
| CAROLINA BIOLOGICAL SUPPLY CO. | Supplies | 45.65 |
| CASS COUNTY PEST CONTROL, LLC | Pest Control | 180.00 |
| CASS HEALTH | Driver physicals | 200.00 |
| CHALLENGE TO CHANGE | Subscription | 1,200.00 |
| CITY OF GRISWOLD | Water & sewer | 5,280.55 |
| CLARINDA CHAMBER OF COMMERCE | Entry fee | 150.00 |
| DEMCO | Supplies | 137.70 |
| EB ACADEMIC CAMPS LLC | License fee | 997.00 |
| FASTENAL COMPANY | Supplies/equipment | 1,555.96 |
| FIRST NATIONAL BANK | Supplies/subscription/travel/oven | 4,984.83 |
| GLENWOOD COMM. SCHOOLS | APEX | 2,214.27 |
| GREEN HILLS AEA | Registration | 340.00 |
| GRISWOLD AMERICAN | Minutes/claims | 238.42 |
| GRISWOLD COMMUNICATIONS | Phone/internet | 1,891.72 |
| HEARTLAND AREA ED AGENCY 11 | Newsletter | 359.66 |
| HORTON, NIGEL | Reimbursement | 60.00 |
| HOUGHTON STATE BANK | 6 Month CD | 500,000.00 |
| HOUSER, BRENDA | Reimbursement | 297.10 |
| ICDA | Registration | 135.00 |
| IOWA HIGH SCHOOL MUSIC ASSOC | Registration | 56.00 |
| IXL LEARNING | Subscription | 297.00 |
| J.D. WYMAN SERVICE | Wheel repairs | 381.40 |
| J.W. PEPPER & SON, INC. | Music | 98.93 |
| LOGRA LEARNING, LLC | Subscription | 6,270.00 |
| MCI | Long distance charges | 55.90 |
| MCI | Long distance charges | 56.33 |
| MID-AMERICAN RESEARCH CHEMICAL | Supplies | 1,250.62 |
| MIDAMERICAN ENERGY | Electricity | 15,150.19 |
| NCS PEARSON, Inc. | Subscription | 315.00 |
| NICKLAUS, TROY | Reimbursement | 69.84 |
| ONE SOURCE THE BACKGROUND CHECK CO | Background checks | 243.00 |
| OUTFITTERS PLUS OUTLET STORE | Uniforms | 647.05 |
| PAPER CORPORATION | Paper | 830.55 |
| PLANK ROAD PUBLISHING, INC. | Subscription | 127.45 |
| RICHTER & SON TOWING INC. | Towing fees | 616.00 |
| SCHOLASTIC | Magazines | 2,433.75 |
| SCHOOL SPECIALITY, LLC | Supplies | 1,267.25 |
| SHERWIN WILLIAMS CO, THE | Paint | 185.48 |
| STANTON CSD | Open enrollment | 11,364.12 |
| TIGER MART | Gas/diesel | 5,186.41 |
| TRUCK CENTER COMPANIES | Repairs/parts | 2,365.07 |
| U.S. POSTAL SERVICE | Postage | 166.97 |
| VERIZON WIRELESS | Tablet lines | 277.69 |
| WEST MUSIC | Music | 53.80 |
| WILSON, HANSON & ASSOCIATES PC | Legal fees | 100.00 |
| WYMAN BODYWORX INC. | Repair | 85.09 |
| WYMAN'S CARQUEST | Parts/supplies | 381.11 |
|  | **Fund Total:** | **576,054.19** |
| **ACTIVITY FUND** | | | |
| Vendor Name | Description | Amount |
| AGRICULTUREAL EXPERIENCE TRACKER | FFA RECORD KEEPING SYSTEM | 390.00 |
| AHSTW COMMUNITY SCHOOL DISTRICT | XC ENTRY FEE | 77.00 |
| AMAZON CAPITAL SERVICES | STUDENT COUNCIL HOMECOMING | 81.59 |
| ANDERSON'S | HOMECOMING SUPPLIES | 259.36 |
| ASKELAND, INC | FOOD/VB TOURNAMENT | 360.00 |
| ATLANTIC BOTTLING CO | COUNTY FAIR FOODSTAND | 4,156.70 |
| AUDUBON HIGH SCHOOL | XC ENTRY FEE | 75.00 |
| BARSELL, SHANE | OFFICIAL | 140.00 |
| BELT, CHAD | OFFICIAL | 140.00 |
| BELT, RICHARD | OFFICIAL | 250.00 |
| BLOMSTEDT, DEBRA | OFFICIAL | 270.00 |
| BLOMSTEDT, JOHN | OFFICIAL | 270.00 |
| BSN SPORTS | JH FB'S/VB NET STORAGE SYSTEM | 493.97 |
| CONWAY, NICOLE | OFFICIAL | 270.00 |
| COX, LUKE | OFFICIAL | 270.00 |
| DANNCO INC | FLAG VB A NYLON/ANTENNA VB FIBERGLASS/VB PLATFORM/PAINT | 1,774.65 |
| DEJAGER, CURTIS | OFFICIAL | 140.00 |
| DESTINATION COFFEE & CUISINE | COFFEESHOP SUPPLIES | 265.24 |
| DOYLE, JAMES | OFFICIAL | 450.00 |
| FIRST NATIONAL BANK | COFFEESHOP SUPPLIES | 25.40 |
| HOPPE, KACIE | OFFICIAL | 150.00 |
| HUNTER, JOE | OFFICIAL | 140.00 |
| HYVEE FOOD STORES INC. | FOODSTAND/COFFEESHOP SUPPLIES | 4,565.59 |
| JOHNSON, CHRIS | OFFICIAL | 75.00 |
| JOSTENS | YEARBOOKS | 2,925.32 |
| KEEFE, NICK | OFFICIAL | 150.00 |
| KETTWICK, RENEE | OFFICIAL | 200.00 |
| KRUSE, DANA | OFFICIAL | 75.00 |
| LOGAN-MAGNOLIA CSD | XC ENTRY FEE | 60.00 |
| LUCAS, JOE | OFFICIAL | 75.00 |
| MCCLINTOCK, AMY | OFFICIAL | 180.00 |
| MCGRUDER, JASON | OFFICIAL | 75.00 |
| MEYERS, BRAD | OFFICIAL | 125.00 |
| MISSOURI VALLEY HIGH SCHOOL | ENTRY FEE/VB | 85.00 |
| MORTENSEN, RICHARD | OFFICIAL | 200.00 |
| PACE, RICHARD | OFFICIAL | 270.00 |
| PERRY, DENNIS | OFFICIAL | 125.00 |
| REA, JERRY | OFFICIAL | 250.00 |
| SOUTHWEST VALLEY HIGH SCHOOL | XC ENTRY FEE | 75.00 |
| TAYLOR, BRYCE | OFFICIAL | 140.00 |
| THEATRICAL RIGHTS WORLDWIDE | LICENSING FEES | 2,260.00 |
| TREYNOR HIGH SCHOOL | XC ENTRY FEE | 85.00 |
| TROPHIES PLUS | MEDALS/PLAQUES | 344.66 |
| WEDEMEYER, BRIAN | OFFICIAL | 200.00 |
|  | **Fund Total:** | **22,989.48** |
| **MANAGEMENT FUND** | | | |
| Vendor Name | Description | Amount |
| SU INSURANCE COMPANY | Breakdown insurance | 7,356.75 |
|  |  | **7,356.75** |
| **CAPITAL PROJECTS** | | | |
| Vendor Name | Description | Amount |
| B AND C ELECTRIC LLC | Labor | 5,178.90 |
| J.Q. OFFICE EQUIPMENT INC. | Copier leases | 2,514.23 |
|  | **Fund Total:** | **7,693.13** |
| **PHYSICAL PLANT & EQUIPMENT** | | | |
| Vendor Name | Description | Amount |
| FES LLC | Contract | 183.33 |
| FIRST NATIONAL BANK | Fire Panel | 3,781.36 |
|  | **Fund Total:** | **3,964.69** |
| **SCHOOL NUTRITION FUND** | | | |
| Vendor Name | Description | Amount |
| AMAZON CAPITAL SERVICES | Fans | 179.98 |
| ANDERSON ERICKSON DAIRY | Dairy products | 993.50 |
| BEEBE, TIFFANY | Reimbursement | 51.75 |
| BIMBO BAKERIES USA | Bread products | 281.69 |
| BRILES, DEB | Reimbursement | 36.52 |
| HYVEE FOOD STORES INC. | Food | 75.31 |
| MARTIN BROTHERS | Food/supplies/A la cartes | 16,457.43 |
| ROSS CHEMICAL SYSTEMS | Dishwasher supplies | 317.55 |
| TIGER MART | Food | 110.00 |
|  | **Fund Total:** | **18,503.73** |
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| **INTERNAL SERVICE FUND - HEALTH INSURANCE** | | | |
| UNITED STATES TREASURY | 42-0891133 / Form 720 / 2022 | 196.50 |
| WELLMARK, INC. | Annual Fee for Third Party | 500.00 |
|  | **Fund Total:** | **696.50** |
|  | **TOTAL EXPENDITURES:** | **637,258.47** |